

ADR PROBLEM STATEMENT

1. Statement of my problem:

2. Statement of pertinent facts:

3. Analysis of the facts:

1. I think the causes of the situation are:

2. I have noticed the following effects from it:

3. The place where this happens is:

4. The time this occurred is:

5. Other pertinent comments are:

4. Possible solutions:

A. These solutions have been tried:

B. Other possible solutions that occur to me are:

5. I am requesting the following solution: